

## **3059 Student & Staff Memorials**

The Central City Public Schools recognizes that when a school experiences the sudden death of a student or staff member, it is important to acknowledge the event. Additionally, certain traumatic events occurring outside the school community may also require acknowledgment through appropriate activities. Requests for remembering or memorializing a person or event shall be approved by the superintendent, subject to this policy. Major school ceremonies such as graduation, awards, and scholarship events are not appropriate for memorial activities. School-wide recognition of anniversary dates will not occur. District counseling services may be made available to provide support for the death of current students and staff.

The Central City Public Schools recognizes that memorials of flowers, personal messages and mementos are often created at lockers, student gathering spaces and other areas on district property upon such losses or events. Such memorials shall not be permitted due to disruption of the learning environment. Donations to the Central City Public Schools Foundation for scholarships are encouraged for a more lasting remembrance. Private sales of memorabilia "for profit" will not be permitted in Central City Public Schools or at events.

The school yearbook will include a memorial entry to recognize all students and staff who passed during the current school year within the class or staff page(s). Information on a memorial entry, is limited to the name, photo, dates of birth/death, school activities in which the student or staff member participated, and "In Memory." The designated memorial entry sponsored by the school shall be the only memorial page accepted for the yearbook. In considering memorial requests, the superintendent or designee will balance memorializing or commemorating the individual or event on the one hand, while not creating an atmosphere that may glamorize, romanticize, or stigmatize a traumatic event. In the event such memorial is approved, the District will not guarantee how long such memorial will be placed on District property or whether or not it will be replaced in the future. Removal of such memorial is the sole discretion of the District.

Existing memorials established prior to the implementation of this policy will be handled on an individual basis.

When deemed appropriate by the superintendent, schools may observe a moment of silence in memory of the individual or in recognition of certain events. School will not be canceled, delayed, or dismissed early on the day

of a memorial service without superintendent approval. Flags may be lowered only in accordance with state and federal law.

Adopted on: June 20th, 2022

Reviewed on: May 13, 2026