

Minutes of the Meeting of the Central City Elementary PTO

The Central City Elementary PTO met at 7:00 p.m. on Monday, August 6, 2012 in the Elementary School Library. The following members were present: Michelle Carroll, Arizona Brooks, Megan Kvolts, Julie Brandes, Tammy Carlson, Lynelle Homolka, Jody Kunz, Machel Anderson, Shanien Schmierer, Amy Stuart, Brenda Roberts, Mrs. Sally Bankson and Rodney Engel, principal.

Michelle Carroll called the meeting to order. The Executive Committee meeting minutes, the meeting's agenda, committee list and May 2012 meeting minutes were distributed for the members to review. A correction to the May 2012 meeting minutes for the Box Top amount was made. It was changed from \$660.20 to \$660.29. Jody Kunz made a motion to approve the minutes as corrected with a second by Tammy Carlson.

The **Financial Report** was given by Treasurer Julie Brandes. The current PTO balance is \$4181.05. Mr. Engel added that four additional checks have been written with amounts of \$135.05, \$175.10, \$251.00 and \$163.50. These were for Summer Reading Program and Track and Field Day. Amy Buhlke also turned in a reimbursement for retiring teachers flowers in the amount of \$58.55. Megan Kvolts made a motion to approve the financial report with a second by Arizona Brooks.

Summer Reading Program -

Lynelle Homolka and Amy Stuart reported that the summer program went very well. To date, they have received 607 book reports from 68 different students. One first grader has completed 85 book reports!! The program ends on Friday August 10, 2012. Amy Stuart and Lynelle Homolka will be working on a page count over the weekend and will inform winners with a call to their parents. The winners and any other additional participants are encouraged to attend the gathering at the park at 7:00 on Monday August 12, 2012. At this time, the winners will be announced to the public. The winner of the preschool/kindergarten division will receive a \$30 Scholastic Gift Card with the second place student receiving a \$20 Scholastic Gift Card. The winners in the 1st and 2nd Grade division and the 3rd and 4th grade division will receive a Kindle/Nook or a comparable ebook gift card, and the second place student will receive a \$20 Scholastic Gift Card. Participation ribbons will be given out and there will be several door prizes at the gathering.

Thank You Committee -

Summer Reading Program thank you's need to be sent to Dairy Queen for Gift Cards, Dollar General for Calendars and the Library for all the help they have given to make this program a success! Machel Anderson will take care of this.

Fundraising -

Amy Stuart reported that she plans to sell bags again this year to get rid of what we still have. Until the bags are sold no further fundraising projects will be started. The idea for selling Bison magnets will be kept until we need another fundraiser.

T-shirt Committee -

Megan Kvolts presented two ideas for this year's t-shirt design. A vote was taken and "Central City Bison, We're Kind of a Big Deal" was the design selected. The group decided to keep pricing the same as last year and offer colors of Forest Green, Black and Gold this year. A fitted shirt is being looked into for girls/women. Brenda Lee quoted a price of \$12.50 for that shirt. If it is available in the colors we want, we will charge \$13.00 for youth and \$15.00 for adult. Megan Kvolts will contact Brenda on Tuesday so that a sample can be printed for the orientation day on August 14, 2012.

Birthdays -

When Julie Brandes accepted the office of Treasurer, she requested Shanien Schmierer take over Birthdays. Brenda Roberts volunteered to be on the committee as well. Shanien will contact the office and get a list of staff birthdays. There are five *Waffles and More* gift cards remaining from last year and Lynelle Homolka has several DQ gift cards from the summer reading program that Aaron and Jody Kunz said could be used for Birthdays. It was suggested that local hair salons might be willing to donate \$5.00 off a service.

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Roaming Trophy -

Mrs. Sally Bankson's third grade class won the roaming trophy. Mr. Engel will present the trophy to her class and Tammy Carlson will add her name to the banner for August.

Parent Education -

This Committee will be removed by general consent.

Teacher/Para Appreciation -

Tammy Carlson asked that this committee be split. No objections were raised. Tammy Carlson will be the chair of the para appreciation and Amy Buhlke will be the chair for teacher appreciation. The dates for these events are November 11-17, 2012 and May 6-10, 2013 for the teachers. Para appreciation is April 3, 2013.

First Day of School Welcome -

The committee will decorate on August 15, 2012 at 5:00 p.m. All PTO members are welcome to come help. The committee will be looking for a new arch as the one used last year is being used that same day. Pinwheels are needed, please contact Megan Kvols if you have any to donate.

Play Day in the Park/Track and Field Day -

Mr. Engel informed the members that Kindergarten Play Day would remain the same with teachers planning and PTO supporting them with volunteers and supplies. Mr. Engel likes the Track and Field day but would like the school staff to be more involved with the planning, he will let PTO know their role in the event.

Family Information Booklet -

Arizona Brooks and Angela Blomstedt created a form to be sent home the first week of school. Once the forms have been received, data entry will begin and the booklet will be printed.

Playground Equipment -

This committee will be removed by general consent. Mr. Engel informed the group that any maintenance/repairs will be taken care of by school staff.

Pennies in Your Pantry -

1. Box Tops - Hanes and Sam's currently have ways to earn bonus box tops. Megan Kvols will work with Brenda Lee to see if we can earn the Hanes box tops for the t-shirts we sell at school.
2. Land O Lakes Milk Caps - Megan Kvols sent in 1645 milk lids at the end of May. Check in the amount of \$82.25 should be coming this summer.
3. Campbell's Labels for Education - Arizona Brooks redeemed 8500 points for 2 water jugs & 4 collection boxes.
4. Capri Sun - still collecting....
5. Coke Rewards - Michelle Carroll redeemed 1350 points for a Spalding basketball and 600 points for 6 pack of 9" flying discs

Wall of Fame - Art Display Case

Julie Brandes will put a sign up sheet in the teachers' lounge so that teachers can sign up for the month they would like their students' art to be displayed.

Old Business

Megan Kvols is collecting dates so that a PTO Calendar can be made for members.

It was brought up that as a group, we could collect pop tabs. Arizona Brooks informed the group that a milk jug sized container would make us about \$2.00. It was decided that was too much work for such a little amount of money.

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Megan Kvols reported that Arizona Brooks and Amy Buhke helped with the entry for the PTO parent group of the year. An email was sent indicating we received honorable mention. It was discussed that since no significant prize was awarded and no money received for our group that we would not write a story for the newspaper. Arizona Brooks could include this information in her Chamber presentation if there is a place for it.

Arizona Brooks is working on the presentation for the Chamber of Commerce Lunch Bunch. The presentation is scheduled for August 23, 2012. Pinnacle Bank will be donating the meal. All PTO members are encouraged to attend.

New Business

A **Back to School Welcome** for teachers was discussed. It was decided that PTO will provide bagels and juice for the staff on August 15, 2012. Amy Stuart will talk to Big Apple Bagels about a donation. If they are unwilling to donate it was decided that PTO funds could be used to purchase them. Pinnacle Bank will donate the napkins and cups.

August 14, 2012 is the **Family Orientation Night**. Mr. Engel would like PTO to be involved. PTO will set up a table with our t-shirts, Pennies in Your Panty information and a welcome to anyone not currently involved in PTO. Megan Kvols, Arizona Brooks and Michelle Carroll will be at the table. Any other PTO members are invited to take part.

Megan Kvols will be giving each **New Teacher** a t-shirt with a note welcoming them to CCPS from PTO. The leftover t-shirts from the previous years will be used. New teachers are Maggie Johnson (Special Education), Heather Torpin (Special Education), Makenzie Ottemann (First Grade), Jordan Timm and Ms. Bergmark (Fourth Grade).

Coke Receptacles at home games will no longer be needed as we now sell Pepsi products. It was discussed that the Fitness Center sells Coke products and we could put a receptacle at the ball field this summer.

*****This will be added to the April agenda.

The **Committees** will be reorganized to streamline the reporting process at meetings. Arizona Brooks will work on this. After committees are reorganized, each committee chair will be responsible for getting a budget put together and sent to Michelle Carroll.

The **ByLaws** Committee will be added. Arizona Brooks, Mr. Engel and Tammy Carlson have agreed to be apart of this. Lynelle Homolka also volunteered to help on this committee.

Principal's Comments -

Mr. Engel would like to see the meeting day changed from Tuesday to Monday and Tuesday nights are big school activity nights and he needs to be available to supervise the events. It was approved by vote that the meeting time will now be the third Monday at 6:00 p.m. We will try this until December and then re-evaluate.

Mr. Engel also asked if PTO would like to be involved in the Fall Sports Kick Off Night. There will be speakers for both students and adults on August 23, 2012. The speakers will be talking about life lessons for athletes and parents. Mr. Anderson and Mr. Engel would like to see PTO be involved with the watermelon feed that follows. Mr. Engel will notify Michelle Carroll when more information is available. She will send an email out to PTO members asking for volunteers.

The school has been painted and an accent wall added to the classrooms. The school is bright and ready for students next week!

Meeting Adjourned at 8:20pm

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